



Season 2024 Resource Library

Episode 1 – January 17

Part 1 (Federal Acquisition Regulations System)
Part 2 (Definitions and Words & Terms)

Episode 1 Materials

[Session Guide](#)
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Resources:

[Acronyms List](#)
[ACQuipedia – Articles List](#)
[Civilian Agency Acquisition Council \(CAAC\) Letters](#)
[CRS FAR FAQ](#)
[Determination & Findings from a T&M Contract](#)
[Determination & Findings List](#)
[DoD Class Deviation](#)
[FAR Change in Acquisition Dollar Thresholds](#)
[FAR: Revision of Definition of “Commercial Item”](#)
[DoD COR Guidebook](#)
[FAR Part 1: Federal Acquisition Regulations System](#)
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Episode 2 – January 24

Part 3 (Improper Business Practices and Personal Conflicts of Interest)

Episode 2 Materials

[Session Guide](#)
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[FAR Facts](#)

Resources:

[C2C Innovative Solutions, Inc. GAO Decision Ethics Pledge \(EO 13770\)](#)
[OGE Ethics Guidance](#)
[Sample Whistleblower Policy](#)
[Standards of Ethical Conduct for Employees of the Executive Branch](#)
[FAR Part 3: Improper Business Practices and Personal Conflicts of Interest](#)

Episode 3 – February 7

Part 5 (Publicizing Contract Actions) & Part 6 (Competition Requirements)

Episode 3 Material

[Session Guide](#)

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Resources:
[SAM Quick Start Guide](#)
[DAU Synopsis Description](#)
[DPAP J&A Checklist](#)
[GAO Sole Source Award Protest: Raytheon](#)
[Interagency Contract Directory Portal](#)
[SBA Authority for WOSB and EDWOSB](#)
[FAR Part 5: Publicizing Contract Actions](#)
[FAR Part 6: Competition Requirements](#)

Episode 4 – February 21

Part 7 (Acquisition Planning), Part 10 (Market Research), and Part 11 (Describing Agency Needs)

Episode 4 Materials

[Session Guide](#)
[Preparation Assignment](#)
[Video Recording](#)
[Slides](#)
[FAR Facts](#)

Resources:
[GSA Schedule Order Checklist \(October 15, 2015\)](#)
[Liquidated Damages – Federal Transit Administration](#)
[Contract Consolidation Bundling DoD 2017](#)
[NOAA Market Research Report Template](#)
[Template Above SAT](#)
[OFPP Contract Bundling White Paper \(October 2022\)](#)
[OMB Circular A-76 \(Revised 2003\)](#)
[USAID Acquisition Plan Template](#)
[FAR Part 7: Acquisition Planning](#)
[FAR Part 10: Market Research](#)
[FAR Part 11: Describing Agency Needs](#)

Episode 5 – March 6

Part 8 (Required Sources of Supplies and Services), Part 38 (Federal Supply Schedule Contracting), Part 39 (Acquisition of Information Technology), Part 51 (Use of Government Sources by Contractors)

Episode 5 Materials

[Session Guide](#)
[Preparation Assignment](#)
[Preparation Assignment Answer Key](#)
[FAR Facts](#)
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Resources:
[Ability One FAQs](#)
[Beginner's Guide to GSA Schedule Contracts](#)
[BPA Purchase Agreements Checklist \(DPAP\)](#)
[Compliance Manual for the Committee for Purchase from People Who Are Blind or Severely Disabled](#)
[FPI Purchasing Civilian Agency Decision Path](#)
[FPI Purchasing DOD Decision Path](#)

[GSA Schedule Order Checklist \(Nov. 5, 2015\)](#)
[OFPP Guidance for Service Contract Inventories](#)
[OMB Circular A-130 Section 508](#)
[FAR Part 8: Required Sources of Supplies and Services](#)

[FAR Part 38: Federal Supply Schedule Contracting](#)
[FAR Part 39: Acquisition of Information Technology](#)
[FAR Part 51: Use of Government Sources by Contractors](#)

Episode 6 – March 20

Part 4 (Administrative Materials), Part 24 (Protection of Privacy and Freedom of Information)

Episode 6 Materials

[Session Guide](#)
[Preparation Assignment](#)
[Preparation Assignment Answer Key](#)
[FAR Facts](#)
[Slides](#)
[Video Recording](#)

Resources:

[CG4788 - Contract File Checklist](#)
[DOJ Guidance on FOIA Exemption 4](#)
[Food Marketing Institute v. Argus Leader Media](#)
[FOIA Improvement Act 2016](#)
[FPDS-NG User Manual](#)
[GAO SAM Report](#)
[OIP General Guidance FOIA Improvement Act 2016](#)
[OMB Guidance on SubAward Executive Compensation Reporting](#)
[SAM Federal User Guide](#)
[SAM Non-Federal User Guide](#)
[FAR Part 4: Administrative Information Matters](#)
[FAR Part 24: Protection of Privacy and Freedom of Information](#)

Episode 7 – April 3

Part 12 (Acquisition of Commercial Items), Part 13 (Simplified Acquisition Procedures)

Episode 7 Materials

[Session Guide](#)
[Preparation Assignment](#)
[Preparation Assignment Answer Key](#)
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Resources

[Revision of Definition of "Commercial Item"](#)
[CGI Federal FSS Case](#)
DoD Guidebook for Acquiring Commercial Items

- [Part A](#)
- [Part B](#)

[USAID Simplified Acquisition Procedures Guide](#)
[Government Definitions of Commercial Items with Examples](#)
[Quantico Commercial Item Checklist](#)
[Standard Form 44 – Purchase Order](#)

[T&M and LH Commercial Item Contract D&F Template](#)

[FAR Part 12: Acquisition of Commercial Products and Commercial Services](#)

[FAR Part 13: Simplified Acquisition Procedures](#)

Episode 8 – April 17

Part 9 (Contractor Qualifications), Part 14 (Sealed Bidding)

Episode 8 Materials

[Session Guide](#)

[Preparation Assignment](#)

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[FAR Facts](#)

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[Video Recording](#)

Resources:

[AT&T GAO Bid Protest Decision](#)

[GAO – Original Sealed Bidding Decision](#)

[GSA Instructions to Bidders – Sealed Bid](#)

[Healthnet Fed Serv Case Study – Unfair](#)

[Comp Adv](#)

[HHS Sealed Bid Checklist – Presolicitation to Award](#)

[NOAA FAR 14 Process Map](#)

Episode 9 – May 1

Part 15 (Procurement by Negotiation)

Episode 9 Materials

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Resources:

[DSCA RFP Checklist](#)

[Evergreen Helicopters GAO B-409327.3](#)

[NOAA FAR 15 Process Map](#)

[OFPP Mythbusting 1](#)

[OFPP Mythbusting 2](#)

[OFPP Mythbusting 3](#)

[SEC Vendor Communication Plan](#)

[FAR Part 15](#)

Episode 10 – May 15

Part 15.4 (Contract Pricing)

[Session Guide](#)

[Preparation Assignment](#)

[Preparation Assignment Answer Key](#)

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Resources:

[DCMA Proposal Adequacy Checklist](#)

[GSA Price Negotiation Memorandum Template](#)

[Guide to Writing a Good Price Negotiation Memorandum](#)

[Price Reasonableness Form \(Navy\)](#)

Episode 11 – May 29

Part 15 (Types of Contracts)

[Session Guide](#)

[Preparation Assignment](#)

[Preparation Assignment Answer Key](#)

[FAR Facts](#)

[Slides](#)

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Resources

[Air Force - Award Fee Guide](#)

[D2-CLINStructure-FFP](#)

[DPAP Comparison of Major Contract Types](#)

[GAO-17-244SP, CONTRACTING DATA](#)

[ANALYSIS: Assessment of Government-Wide Trends](#)

[GAO-17-329, FEDERAL CONTRACTS:](#)

[Agencies Widely Used Indefinite Contracts to Provide Flexibility to Meet Mission Needs](#)

[FAR Part 16: Types of Contracts](#)

Episode 12 – June 12

Part 17 (Special Contracting Methods), Part 18 (Emergency Acquisitions)

[Session Guide](#)

[Preparation Assignment](#)

[Preparation Assignment Answer Key](#)

[FAR Facts](#)

[Slides](#)

[Video Recording](#)

Resources:

[Air Force PPT - Appropriate Use of Options](#)

[GAO Bridge Contract Report Summary](#)

[GSA Guidance for Government Charge Card](#)

[Usage in Emergency Situations](#)

[HHS Template for Determination of Multi-Year Contract](#)

[NOAA Template - Economy Act Agreements](#)

[OFPP Emergency Acquisitions Guide](#)

[OFPP Interagency Acquisition Manual](#)

[Proclamation on Declaring a National](#)

[Emergency Concerning the Novel](#)

[Coronavirus Disease \(COVID-19\) Outbreak](#)

[Proclamation on Declaring a National](#)

[Emergency](#)

[Part 17 - Special Contracting Methods](#)

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Episode 13 – June 26

Part 19 (Small Business Methods), Part 26 (Other Socioeconomic Programs)

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Resources:
[8\(a\) Partnership Agreement - DOD and SBA](#)
[GAO B-410179 Edmond Scientific Company](#)
[Government-Wide FY17 SB Procurement](#)
[Scorecard](#)
[GSA Model Small Business Subcontracting](#)
[Plan](#)
[SBA Certificate of Competency Overview](#)
[SBA Regulations 84 FR 66561](#)
[SBA Small Business Size Standards Table](#)
[2017](#)
[SBA Table of Size Standards, Effective](#)
[8/19/2019](#)
[SBA Useful Government Contracting](#)
[Websites](#)
[SBA WOSB Guide - Government](#)
[SBA WOSB Guide - Industry](#)
[XOtech LLC v United States](#)
[Part 19 - Small Business Methods](#)
[Part 26 - Other Socioeconomic Programs](#)

Episode 14 – July 10

Part 22 (Application of Labor Laws to Government Acquisitions), Part 23 (Environment, Energy, and Water Efficiency, Renewable Energy Technologies, Occupational Safety, and Drug-Free Workplace)

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Resources
[DOL Prevailing Wage Resource Book – DBA](#)
[Compliance Principles](#)
[DOL Prevailing Wage Resource Book – DBA](#)
[Wage Determinations](#)
[DOL Prevailing Wage Resource Book – SCA](#)
[Wage Determinations](#)
[DOL Sample Affirmative Action Program](#)
[\(AAP\)](#)
[FLSA Digital Reference Guide](#)
[Form WH347 – Copeland Act Compliance](#)
[Navy – Contractor Labor Standards Fact](#)
[Sheet](#)
[FAR Part 22: Application of Labor Laws to](#)
[Government Acquisitions FAR](#)
[FAR Part 23: Environment, Energy and](#)
[Water Efficiency, Renewable Energy](#)
[Technologies, Occupational Safety, and](#)
[Drug-Free Workplace](#)

Episode 15 – July 24

Part 25 (Foreign Acquisition)

[Session Guide](#)
[Preparation Assignment](#)
[Preparation Answer Key](#)
[FAR Facts](#)
[Slides](#)
[Video Recording](#)

Resources:

[Crowell Moring Ongoing DoD Fraud Risk OFAC FAQs](#)
[Sheppard Mullin D.Gallacher BAA and TAA Guidance](#)
[TANC WTO Procurement FAQ](#)
[New January 2021 BAA Rules](#)
[New January 2021 Biden EO](#)
[FAR Part 25](#)

Episode 16 – August 7

Part 27 (Intellectual Property)

[Session Guide](#)
[Preparation Assignment](#)
[Preparation Answer Key](#)
[FAR Facts](#)
[Slides](#)
[Video Recording](#)

Resources:

[DISA FAQ Data Rights, Patents, and Copyrights](#)
[Intellectual Property- Navigating Through Commercial Waters](#)
[Protecting Your Technology \(version 2014\)](#)
[Raytheon Co. v. United States](#)
[FAR Part 27: Patents, Data, and Copyrights](#)

Episode 17 – August 21

Part 28 (Bonds & Insurance)

Part 29 (Taxes)

[Session Guide](#)
[Preparation Assignment](#)
[Preparation Answer Key](#)
[FAR Facts](#)
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[Video Recording](#)

Resources:

[Defense Base Act Insurance Guidance](#)
[GAO Hostetter Bid Bonds & Guarantees Case](#)
[GAO Report – Construction Subcontractor Bid Shopping](#)
[GAO Report – Defense Base Act Insurance: Open Market System](#)
[SBA Form 990 Example](#)
[SF 1094 US Tax Exemptions Certificates](#)
[FAR Part 28: Bonds and Insurance](#)
[FAR Part 29: Taxes](#)

Episode 18 – September 4

Part 30 (Cost Accounting Standards Administration)

Part 31 (Contract Cost Principles and Procedures)

Part 32 (Contract Financing)

[Session Guide](#)

[Preparation Assignment](#)

[Preparation Answer Key](#)

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Resources:

[CASB DS-1](#)

DAU Indirect Cost Management Guide: [P 1](#) & [P 2](#)

[DOL Indirect Cost Rate Determination Guide](#)

[CAS Coverage Flowchart](#)

[FAR Part 30](#): Cost Accounting Standards Administration

[FAR Part 31](#): Contract Cost Principles and Procedures

[FAR Part 32](#): Contract Financing

Episode 19 – September 18

Part 33 (Protests, Disputes, & Appeals)

[Session Guide](#)

[Preparation Assignment](#)

[Preparation Answer Key](#)

[FAR Facts](#)

[Slides](#)

[Video Recording](#)

Resources:

[AFGE Pre-Award Protest](#)

[COFC Procedures in Procurement Cases](#)

[CRS Report – GAO Bid Protests](#)

[GAO Bid Protest Report: A Descriptive Guide and Regulations](#)

[GAO Bid Protest Report FT21](#)

[RFP Pre-Award Protest](#)

[Sample Protest Response](#)

[The GAO Protest Process](#)

[FAR Part 33](#): Protest, Disputes, and Appeals

Episode 20 – October 2

Part 34: Major System Acquisition

Part 35: Research and Development Contracting

[Session Guide](#)

[Preparation Assignment](#)

[Preparation Answer Key](#)

[FAR Facts](#)

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Resources:

[DoD EVMS Interpretation Guide](#)

[FFRDC Overview](#)

[NDIA IPMD Intent Guide Version D](#)

[OMB Circular A 109](#)

[USCG Major System Acquisition Manual](#)

[Snake Chart](#)

[FAR Part 34](#): Major System Acquisition

[FAR Part 35](#): Research and Development Contracting

Episode 21 – October 16

Part 36 (Construction and Architect-Engineer Contracts), Part 37 (Service Contracting), Part 41 (Acquisition of Utility Services), Part 48 (Value Engineering)

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Resources:
[GSA Utility Areawide Guide](#)
[OFPP Policy Letter 93-1](#)
[Personal Services Contracting Quick Guide](#)
[SD 24 Value Engineering Guidebook](#)
[Seven Steps to Performance-Based Acquisition](#)
USACE Architect-Engineer Contracting Guide – [Part 1](#) and [Part 2](#)
[FAR Part 36](#): Construction and Architect-Engineer Contracts
[FAR Part 37](#): Service Contracting
[FAR Part 41](#): Acquisition of Utility Services
[FAR Part 48](#): Value Engineering

Episode 22 – October 30

Part 42 (Contract Administration and Audit Services)
Part 43 (Contract Modifications)

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Resources:
[CPARS Guidance](#)
[DCMA Contract Closeout Handbook](#)
[DCMA INST 130 Forward Pricing Rates](#)
[DoD Stop Work Template](#)
[DOE 43.2 Change Order Template](#)
[GSA Post Award Orientation and Conference Letter](#)
[Guidelines Novation Agreement Action](#)
[Introduction to Contract Audit](#)
[FAR Part 42](#): Contract Administration and Audit Services
[FAR Part 43](#): Contract Modifications

November 13 FAR Session 23

Part 44 (Subcontracting Policies and Procedures)

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[Preparation Assignment](#)
[FAR Facts](#)
[Slides](#)
[Video Recording](#)

Resources:
[DCMA CPSR Guidebook – June 2019](#)
[DoD Subcontracting The Basics 2019](#)
[NIH Subcontractor Consent Template](#)
[Consent to Subcontract Decision Tree](#)

[FAR Part 44](#): Subcontracting Policies and Procedures

Episode 24 - November 27

Part 45 (Government Property), Part 46 (Quality Assurance), Part 47 (Transportation)

[Session Guide](#)

[Preparation Assignment](#)

[FAR Facts](#)

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Resources:

[DODIG Fiscal Year 2022 Oversight Plan](#)

[GSA Freight Handbook 2021](#)

[GAO-19-33 Federal Personal Property:](#)

[Improve the](#)

[Exchange Sale Process](#)

[Guidebook for Contract Property](#)

[Administration](#)

[August 2022](#)

[NDIA Property Management Plan Template](#)

[Quality Assurance Surveillance Plan](#)

[Template](#)

[SF1186-14 Transmittal for Transportation](#)

[Schedules](#)

[and Related Documents](#)

[NDIA Government Property Management](#)

[Solicitation](#)

[Contract Review Checklist](#)

[NDIA Survey of Suppliers Property](#)

[Management](#)

[System](#)

[NDIA Government Furnished Property](#)

[Management](#)

[Plan Procedure Template Guideline](#)

[Government Property Management Plan](#)

[Template](#)

[FAR Part 45](#): Government Property

[FAR Part 46](#): Quality Assurance

[FAR Part 47](#): Transportation