



**PREP ASSIGNMENT  
SEASON 2023, EPISODE 22  
FAR PARTS 42 & 43:  
CONTRACT ADMINISTRATION, AUDIT  
SERVICES, AND MODIFICATIONS**

Preparation Assignment (20 points each)

**Fill In the Blank Questions:**

1. The Defense Contract Management Agency (DCMA) maintains the Federal Directory of Contract Administration Services Components. The directory lists the names and telephone numbers of those DCMA and other agency offices that offer contract administration services within designated geographic areas and at specified contractor plants.  
[Hint: Check out **FAR 42.203**]
2. The contracting officer (or other contracting agency personnel) normally shall (1) forward correspondence relating to assigned contract administration functions through the cognizant contract administration office (CAO) to the contractor, and (2) provide a copy for the CAO's file. When urgency requires sending such correspondence directly to the contractor, a copy shall be sent concurrently to the CAO. [Hint: Check out **FAR 42.401**]
3. At any time during the performance of a contract of a type referred to in 42.802, the cognizant contracting officer responsible for administering the contract may issue the contractor a written notice of intent to disallow specified costs incurred or planned for incurrence.  
[Hint: Check out **FAR 42.801**]
4. Contract modifications, including changes that could be issued unilaterally, shall be priced before their execution if this can be done without adversely affecting the interest of the Government. If a significant cost increase could result from a contract modification and time does not permit negotiation of a price, at least a ceiling price shall be negotiated unless impractical [Hint: Check out **FAR 43.102**]

To avoid subsequent controversies that may result from a supplemental agreement containing an equitable adjustment as the result of a change order, the contracting officer should-

- (1) Ensure that all elements of the equitable adjustment have been presented and resolved; and
- (2) Include, in the supplemental agreement, a release similar to the following:

Contractor's Statement of Release

In consideration of the modification(s) agreed to herein as complete equitable adjustments for the Contractor's "proposal(s) for adjustment," the Contractor hereby releases the Government from any and all liability under this contract for further equitable adjustments attributable to such facts or circumstances giving rise to the "proposal(s) for adjustment"

**"Look 'Em Ups"** (Enter the FAR cite and Answer)

1. According to FAR Part 42, what eight (8) category of actions should a contracting officer assess as part of a contractor's past performance evaluation?

*Past performance information (including the ratings and supporting narratives) is relevant information, for future source selection purposes, regarding a contractor's actions under previously awarded contracts or orders. It includes, for example, the contractor's record of-*

- (1) Conforming to requirements and to standards of good workmanship;
- (2) Forecasting and controlling costs;
- (3) Adherence to schedules, including the administrative aspects of performance;
- (4) Reasonable and cooperative behavior and commitment to customer satisfaction;
- (5) Complying with the requirements of the small business subcontracting plan (see [19.705-7\(b\)](#));
- (6) Reporting into databases (see subpart [4.14](#), and reporting requirements in the *solicitation provisions and clauses referenced in [9.104-7](#)*);
- (7) Integrity and business ethics; and
- (8) Business-like concern for the interest of the customer.

2. What is a contractor "obliged" to do upon receiving a directed "change order" from a contracting officer during the performance of a cost reimbursement contract?

*The contractor must continue performance of the contract as changed, except that in cost-reimbursement or incrementally funded contracts the contractor is not obligated to continue performance or incur costs beyond the limits established in the Limitation of Cost or Limitation of Funds clause*

FAR Question: According to FAR Part 43, what three (3) responses may a contracting officer provide to a contractor upon receipt of a notification of change?

- (1) Confirm that it is a change, direct the mode of further performance, and plan for its funding;
- (2) Countermand the alleged change; or
- (3) Notify the contractor that no change is considered to have occurred.

FUN Question: Speaking of "changes", what specific changes did the U.S. Mint make to the one cent coin (a.k.a. "penny") in 1909 and 1943. For an additional twenty (20) "FUN" points tell me the year that the first penny was put into U.S. circulation.

1909 -- First Lincoln head penny

1943 -- Use of zinc coated steel

1792 was first year the penny was minted and put into circulation.