

## Preparation Assignment (20 points each)

### Fill In the Blank Questions:

1. The award of a contract to a supplier based on lowest evaluated price alone can be false economy if there is subsequent default, late deliveries, or other unsatisfactory performance resulting in additional contractual or administrative costs. [Hint: Check out **FAR 9.1**]
2. The serious nature of *debarment and suspension* requires that these sanctions be imposed only in the public interest for the Government's protection and not for purposes of punishment. [Hint: Check out **FAR 9.402**]
3. Contracts for the evaluation of *offers for products or services* shall not be awarded to a contractor that will evaluate its own offers for products or services, or those of a competitor, without proper safeguards to ensure objectivity to protect the Government's interests. [Hint: Check out **FAR 9.505**]
4. The contracting officer shall make a contract award (1) by written or electronic notice, (2) within the time for acceptance specified in the bid or an extension (see [14.404-1\(d\)](#)), and (3) to that responsible bidder whose bid, conforming to the invitation, will be most advantageous to the Government, considering only price and the price-related factors (see [14.201-8](#)) included in the invitation. [Hint: Check out: **FAR 14.408**]
5. After the opening of bids, contracting officers shall examine all bids for mistakes. In cases of where the contracting officer has reason to believe that a mistake may have been made, the contracting officer shall request from the bidder a verification of the bid calling attention to the suspected mistake. [Hint: Check out **FAR 14.407**]

**"Look 'Em Ups"** (Enter the Answer **AND** the FAR citation that supports it)

1. Other than "evaluation of bids", what are the other (4) steps must occur during a FAR Part 14 procurement? For an additional ten (10) fun points, tell me what other FAR Part/Subpart (that we have already discussed) provides guidance as to when a contracting officer MUST utilize a FAR Part 14 procurement to purchase products or supplies.
  - a) *Preparation of invitations for bids. Invitations must describe the requirements of the Government clearly, accurately, and completely. Unnecessarily restrictive specifications or requirements that might unduly limit the number of bidders are prohibited. The invitation includes all documents (whether attached or incorporated by reference) furnished prospective bidders for the purpose of bidding.*
  - (b) *Publicizing the invitation for bids. Invitations must be publicized through distribution to prospective bidders, posting in public places, and such other means as may be appropriate. Publicizing must occur a sufficient time before public opening of bids to enable prospective bidders to prepare and submit bids.*
  - (c) *Submission of bids. Bidders must submit sealed bids to be opened at the time and place stated in the solicitation for the public opening of bids.*
  - (d) *Evaluation of bids. Bids shall be evaluated without discussions.*

*(e) Contract award. After bids are publicly opened, an award will be made with reasonable promptness to that responsible bidder whose bid, conforming to the invitation for bids, will be most advantageous to the Government, considering only price and the price-related factors included in the invitation.*

*FAR 6.401(a)*

2. As a general rule, what must a contracting officer do if a “bid” is received at the designated Government office designated in the IFB after the exact time specified for receipt of bids. Under what circumstances can a contracting officer deviate from acting in accordance with the general rule?

*FAR 14.304(b)*

(1) Any bid, modification, or withdrawal of a bid received at the Government office designated in the IFB after the exact time specified for receipt of bids is "late" and will not be considered unless it is received before award is made, the *contracting officer determines that accepting the late bid would not unduly delay the acquisition; and-*

(i) If it was transmitted through an *electronic commerce method authorized by the IFB, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of bids; or*

(ii) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of bids and was under the Government’s control prior to the time set for receipt of bids.

(2) However, a late modification of an otherwise successful bid, that makes its terms more favorable to the Government, will be considered at any time it is received and *may be accepted*.

Extra Credit: FAR Part 9 acknowledges and permits contractors to enter into three different types of “contractor team arrangements”. Identify each of those arrangements.

*Contractor team arrangement, as used in this subpart, means an arrangement in which-*

- (1) Two or more companies form a partnership or joint venture to act as a potential prime contractor; or
- (2) A potential prime contractor agrees with one or more other companies to have them act as its subcontractors under a specified Government contract or *acquisition program*.

FUN Question: Speaking of “teams”, one of my favorite television shows that I watched in the 70’s involved the exploits of a team that included a muscle bound master mechanic named Sgt. B.A. Baracus. What was the name of that team? For an additional twenty (20) “FUN” points tell me the name of that team and the actor who played him.

The A-Team

**John "Hannibal" Smith (George Peppard)**